

SECRET

POLAND

**POSITION LANGUAGE
DEVELOPMENT PROJECT**

STAFFING AUTHORIZATION SYSTEM

PROJECT DESIGN

PHASE 4

(HUMAN RESOURCES SYSTEMS)

Book 1 of 1

SECRET

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4.0 Design Phase (Form 730)

- A. Staffing Project Within Requirement Statement
- B. Requirements to Design Requirement Statement
- C. Policy Review and Related Data

4.1 Design Phase (General)

A. Introduction

- 1. Staffing Project - narrative
- 2. Function System Chart

B. Project Requirements

- 1. Standard Requirements
- 2. Change Order Processing

C. Policies

D. Personnel Areas

4.2 Data Requirements

The logical description of what organization

B. Data description of project files

- 1. Record Layout
- 2. Data Item Description (Form 2968)

4.3 System Methods

A. Conditional Control Matrix Sheet (Form 317-F)

B. Conditional Control Memo's with flowcharts

C. Messages

(1) Errors

(2) Notifications

4.4 System Environment

A. Hardware Requirements

B. Software Requirements

C. Terminal Requirements

1-3 - Type, Number, Location, and Purpose

4.4 (cont)

D. Space Requirements
E. Estimated Workload

4.5. Reports Design

4.6. Forms Design

4.7. Conversion Requirements and Design

4.8. Dictionaries